



FORT SILL APACHE GAMING COMMISSION

Position Announcement Internal Auditor

SUMMARY

The Fort Sill Apache Gaming Commission (FSAGC) is accepting applications for the position of Internal Auditor. The Internal Auditor serves as the Commission's independent audit and compliance professional responsible for conducting financial, operational, compliance, and special audits of the Fort Sill Chiricahua Warm Springs Apache Tribe's gaming enterprises and operations.

The Internal Auditor reports administratively to the FSAGC Director for daily workflow and organizational purposes and functionally to the FSAGC Commissioners on audit-related matters. This position maintains independence from the departments and activities being audited and provides objective evaluations of internal controls, financial operations, and regulatory compliance.

The Internal Auditor is responsible for ensuring compliance with the Fort Sill Chiricahua Warm Springs Apache Gaming Ordinance, FSAGC Rules and Regulations, the Indian Gaming Regulatory Act (IGRA), National Indian Gaming Commission (NIGC) Minimum Internal Control Standards (MICS), Tribal Internal Control Standards (TICS), the Oklahoma Tribal-State Gaming Compact, and all other applicable Tribal, federal, and state laws and regulations. The position also supports the protection of Tribal assets and promotes accountability, integrity, and transparency through independent auditing and professional reporting.

ESSENTIAL DUTIES

The Internal Auditor is responsible for, including but not limited to:

- Conducting financial, operational, compliance, and special audits of Tribal gaming enterprises and operations to ensure compliance with the Fort Sill Apache Gaming Ordinance, Indian Gaming Regulatory Act (IGRA), National Indian Gaming Commission (NIGC) Minimum Internal Control Standards (MICS), Tribal Internal Control Standards (TICS), Oklahoma State Compact, and all applicable Tribal, federal, and state laws and regulations.
- Evaluating the effectiveness of internal controls, operational processes, and financial reporting systems to safeguard Tribal assets and promote regulatory compliance.



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- Preparing audit programs, workpapers, reports, findings, recommendations, and follow-up reviews in accordance with professional auditing standards.
- Monitoring corrective actions taken by management and conducting follow-up audits to ensure identified deficiencies have been adequately addressed.
- Investigating allegations of fraud, misuse of Tribal assets, internal control weaknesses, or other compliance concerns as directed by the FSAGC Commissioners or FSAGC Director.
- Presenting audit findings, recommendations, and compliance concerns to the FSAGC Commissioners and the FSAGC Director.
- Serving as the Commission's liaison with independent external auditors and assisting with regulatory audits and reviews.
- Maintaining independence, objectivity, confidentiality, and professional judgment in all audit activities.

MINIMUM QUALIFICATIONS

- Bachelor's Degree in Accounting, Finance, Business Administration, Auditing, Criminal Justice, or a related field; OR a minimum of five (5) years of progressively responsible experience in gaming compliance, auditing, accounting, investigations, Tribal government, or a related field; or an equivalent combination of education and experience.
- Working knowledge of the Indian Gaming Regulatory Act (IGRA), National Indian Gaming Commission (NIGC) Minimum Internal Control Standards (MICS), Tribal Internal Control Standards (TICS), Oklahoma State Compact, and generally accepted accounting and auditing principles (GAAP).
- Strong analytical, organizational, investigative, and problem-solving skills.
- Excellent written and verbal communication skills with the ability to prepare professional audit reports and present findings.
- Proficiency in Microsoft Office 365.
- Ability to work independently while maintaining objectivity and confidentiality.
- Must possess a valid driver's license.
- Must be at least 21 years of age.
- Must pass a background investigation, drug screening, and obtain and maintain a Fort Sill Apache Gaming License.
- Must demonstrate the highest standards of integrity, ethics, professionalism, and sound judgment.

CONDITIONS OF EMPLOYMENT

The Internal Auditor reports administratively to the FSAGC Director for daily workflow and organizational purposes and functionally to the FSAGC Commissioners for all audit-related matters. The Internal Auditor must maintain independence from the departments and activities being audited and perform all duties with objectivity and impartiality.

Any felony conviction or misdemeanor related to illegal gambling or bribery constitutes immediate disqualification or termination as required by the Gaming Ordinance. The Internal Auditor must maintain suitability at all times in accordance with Tribal and federal gaming requirements.

COMPENSATION

Annual Salary: DOE (Depends on Experience)

APPLICATION REQUIREMENTS

Submit the following:

- Resume
- Cover Letter
- Unofficial college transcripts (if applicable)
- Certificate of Indian Blood (CIB) or tribal lineage verification (if claiming Indian Preference)

Email: info@fsagc.org

Fax: 580-354-1500.

Closing Date: Open until filled.